



Leave Application Form

The Principal/Teacher,

EISB,

Dear Madam/Sir,

This is to inform that my Son/daughter \_\_\_\_\_

Class\_\_\_\_\_ Session \_\_\_\_\_ Roll No.\_\_\_\_\_ will be/was absent from the school on the following

Dates: \_\_\_\_\_ to \_\_\_\_\_ due to \_\_\_\_\_

\_\_\_\_\_.

I request the leave of absence may be granted.

Thank You,

Yours truly,

Signature: \_\_\_\_\_

Date:

Teacher Signature